Nandankanan Zoological Park

Tender Documents

Supply of Animal Feed & Fodder to Nandankanan Zoological Park for the year, 2026-27

Cost of Tender Paper: Rs 11,800/- inclusive of 18% G.S.T
(Eleven thousand eight Hundred) only

NANDANKANAN

SUPPLY OF ANIMAL FEED TO NANDANKANAN ZOOLOGICAL PARK FOR FINANCIAL YEAR 2026-27.

FORM-A (TECHNICAL BID)

Last date for submission of tender paper : **Upto 05.30 P.M of 14.05.2026**
Date & Time of opening of Technical bid: **At 11.00.AM of 15.05.2026**
Venue of receiving tender papers : O/o Deputy Director, Nandankanan.
Venue of opening of technical bid :Conference hall of Nandankanan.

Space for recent colour photograph

Cost of Tender Paper: :`**11,800/-**Inclusive of 18% G.S.T
Total Number of pages in Technical bid: **09 (Nine) pages.**

N.B.: The Tenderers are required to go through the Tender documents carefully before filling up and submission. *Tender papers received beyond scheduled date & time shall not be entertained.*

To be filled in and duly signed by the Tenderer and to be submitted in the Office of the Deputy Director, Nandankanan Zoological Park on or before ***05.30 P.M of 14.05.2026.***

1. Name of the Tenderer/Farm in full .....

2. Father's name (in case of individual) .....

3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of December, 2025/ pass book with upto date posting to be enclosed).

   At : ..... P.O. ..... Via.

   Dist..... PIN.....

   Telephone No/ Contact No..... E-mail address.....

4. Amount of **E.M.D** furnished. Rs. (Figure)
   Rs. (in words)

5. Details of EMD-Bank Draft/ Demand Draft No &Name of Bank :

6. Permanent Account No (I Tax): Valid up to (date) .....

7. GST registration No: :

Place:
Date:

Full Signature of Tenderer

Annexure-I

List of Feed items and required EMD

Sl No	Item of Feed	EMD required to be deposited in shape of Demand Draft (in Rs).
1	2	3
1.	Buffalo meat	413675.00

Signature of the tenderer
Date:

Annexure-II

LIST OF FEED ITEMS &APPROXIMATE QUANTITY REQUIRED WITH SPECIFICATION

Sl. No	Item of Feed	Approximate annual requirement in Kg/No.	EMD required to be deposited in shape of Demand Draft (in Rs.).	Specification of Feed items
1.	2.	3.	4.	5.
1.	Buffalo meat	140110.00	413675.00	Live healthy buffalo should be transported & processed in the slaughter house of the zoo. It should be healthy& diseases free. Further, on Tuesday & Saturday one live Buffalo in each day should be retained in the designated place near slaughter house at least for seven days before slaughter. Monday off.

- ***The quantity of buffalo meat may be increased or decreased any time according to the requirements, season, health condition of animal etc. by the zoo administration.***

Deputy Director
Nandankanan Zoological Park

Signature of the Tenderer
Date:

Annexure-I

TERMS & CONDITIONS FOR SUPPLY OF FEED & FODDER TO NANDANKANAN ZOOLOGICAL PARK FOR THE YEAR, 2026-27.

1. Sealed tenders duly filled in and signed in full are invited for supply of **buffalo meat** for the animals of Nandankanan Zoological Park during the financial year, 2026-27.

2. Form of Tender: The tender form will consist of two parts, (i) **Form-A** (Technical) and (ii) **Form-B** (Financial). Form A (Technical) & Form B (Financial) are to be kept in two different sealed covers over which it has to be written clearly "Form-A" / "Form-B" respectively. Both covers should be kept in a large cover super scribing **"TENDER FOR SUPPLY OF BUFFALO MEAT TO NANDANKANAN ZOOLOGICAL PARK" FOR THE YEAR,2026-27"** and the name of the tenderer. Otherwise, tender will not be considered. The tender should be sealed and complete in all respect. The sealed tender should be addressed to the Deputy Director, Nandankanan Zoological Park, P.O.: Barang, Dist.: Khordha, PIN– 754005 and to be submitted in the office of the Deputy Director, Nandankanan on or before **05.30 P.M. of 14.05.2026.**

3. Technical bid shall be opened at **11.00 A.M on 15.05.2026** in the Conference Hall of Nandankanan Zoological Park by a Committee constituted for the aforesaid purpose headed by Deputy Director, Nandankanan in the presence of the tenderers or their representatives duly authorized on their behalf.

4. *No tender shall be considered without G.S.T registration certificate.*

5. *Tenders received beyond the scheduled date & time shall not be opened and considered to be rejected.*

6. Once opened, no tenderer will be allowed to withdraw from tender process till its finalization.

7. *Conditional tenders are not accepted and liable for rejection.*

8. The tenderer shall **furnish the following documents** with the technical bid (**Form-A**)

   a) A recent passport size colour photograph (not Polaroid one) duly signed in front by the tenderer and to be pasted in the space given on Form-A (Technical Bid)

   b) A copy of Voter Identity card/ Aadhaar Card /Driving License as proof of identity.

   c) Copy of driving license / copy of electric or telephone bill of December,2025 / copy of the passbook posted up to date as proof of residential address.

   d) Copy of GST registration certificate.

   e) Copy of PAN issued by the Competent Authority.

   f) Annexure-I, Annexure-II, Annexure-III and Annexure-IV duly signed with date.

g) Earnest Money Deposit (E.M.D) should be deposited in shape of Bankers Cheque/ Demand Draft drawn in favour of "***Society for Management & Development of NKZP*** "in any scheduled Bank payable at Bhubaneswar. Tender papers without E.M.D shall not be considered and liable for rejection. *EMD value shall not be adjusted towards previously available amount / Security Deposit / Bill with Director, Nandankanan Biological Park / Deputy Director, Nandankanan Zoological Park. The Govt. of India / State Govt. Deptt. or undertakings may apply for exemption of EMD with an undertaking. The EMD of all the unsuccessful bidders shall be returned after finalization of all the process of tender. No interest* on Earnest Money *will be paid.*

h) BC/ BD towards tender paper cost. (Tender paper cost exempted for Govt. of India / Govt. of Odisha department or its undertaking)

Tender papers shall not be considered as valid, if the tenderer fails to submit any of the above documents in technical bid.

9. The rate offered should be written both in **words and figures** clearly and separately. Over-written figures will be treated as invalid. The tenderer shall put his full signature in the space provided for the purpose.
10. Tender form can only be obtained from the website of Nandankanan Zoological Park ***www.nandankanan.org*** and must be accompanied with a Bank Draft for a sum of **Rs 11,800/-** (Rupees Eleven thousand eight hundred only) inclusive of 18% GST drawn in favor of ***"Society for Management & Development of NKZP"*** in any scheduled Bank payable at Bhubaneswar towards cost of tender papers which shall not be refundable at any circumstances.
11. Persons who are recorded to be habitual defaulter in supply of feed / feed items and the persons against whom criminal proceedings are pending shall not be eligible to participate in the tender. ***Any such supplier who has violated the terms and conditions prescribed in connection with any transaction in any previous occasion shall also not be allowed to participate in the tender.***
12. The bidder who will be technically qualified by the committee shall be called for participation in financial bid and the date & venue will be intimated accordingly.
13. The successful tenderer shall be required to execute an agreement with Deputy Director, Nandankanan Zoological Park for faithful observance of the terms & conditions and shall deposit Security Money (Security Deposit) equal to **10% of the total estimated value** of feed to be supplied at the time of execution of agreement. While, in addition to relevant clauses of terms and condition, other clauses like the modalities of payment against the bills,

specifications of feed items and timing of supply of each feed item etc shall be incorporated in the interest of the Government and smooth management of captive animals in the Zoological Park. The entire amount of security deposit shall be

forfeited to Government, if successful tenderer fails/ refuse/ discontinue the supply of any of the animal feed at any time during contract period i.e. from **1st June,2026 to 31st March, 2027** and all other items of supply will not be entertained by the Nandankanan authority. No interest will be paid on Security Deposit.

14. ***The Security Deposit amount of previous year and current year EMD shall not be considered for adjustment during the current year Security Deposit.***
15. The Earnest Money Deposit shall be forfeited to Govt. in case the tenderer withdraws from the tender or fails to deposit the Security Deposit at the time of signing the agreement / shall not turn up to sign the agreement within stipulated period after the rate is accepted by Purchase Committee. Thereafter, the offer is liable to be cancelled with the forfeiture of EMD and bidder may be blacklisted to participate in the tender process in future.
16. The rates so quoted will be firm and remain the same during the contract period of **one year. No increase in price of any item shall be allowed under any circumstances during the period of contract.**
17. *The rate offered should be inclusive of all charges and delivery at Nandankanan Zoological Park (Per unit cost of the items / materials / goods should be quoted inclusive of all taxes (GST etc.) as applicable).*
18. *The security so deposited by the contractor will only be released on the successful completion of the contract as per the terms & conditions.*
19. *No security deposit amount of previous year will be adjusted in current year.*
20. *No tender will be considered unless and until all the documents are properly signed.*
21. ***Supply of substandard food items will not be accepted and the contract will be liable for termination with forfeiture of Security Deposit for breach of contract at any time without notice.***
22. ***The contractor will be personally responsible for the quality and quantity of supply of the item to the Deputy Director or his authorized representative.***
23. The quantities of feed mentioned at Col.3 of Annexure-II shall vary from time to time during the year of contract depending on the number of animals in the zoo and the successful tenderer will have to supply as per actual requirement from time to time as per requisition of the Range Officer, Store Range according to the requirement, circumstances or health condition of animals for which the information would be given to the tenderer/contractor in advance. The contractor will not claim any compensation for any loss due to change in the quantity of any item.

24. The successful tenderer shall remove the offal's after slaughtering the live buffaloes from the slaughter house and should not dispose them inside the Nandankanan wildlife sanctuary premises. Removal of any faecal material and blood stains after slaughtering operation shall be done by him to avoid any unhygienic condition.

25. The successful tenderer should supply live buffaloes to the slaughter house of Nandankanan Zoological Park preferably before 11.30 AM daily. No feed material shall be received after 1.30 PM. In case of any deviation in timing, the contract / agreement shall be terminated. In case of any reasonable circumstances compelled to fail supply of the particular feed items, the supplier shall inform the Range Officer, Store Range, before 24 hours, for departmental supply before 24 hours. In this case the differential cost shall be recovered from the contactor. ***All entry & exit of feed vehicles will only be through Gate No.1 for Baranga-Chandaka Road, or the route which will be informed by Deputy Director, Nandankanan in written***. Any delay will be treated as non-supply and will be dealt as per terms and conditions of the tender.

26. The contractor will be responsible to obtain a receipt after weighing of supplies from the official deputed to receive the supplies which will be attached with the bills to be submitted.

27. The supplies /items/articles at any point of time may be inspected by the zoo veterinarian or his authorized representatives or any zoo officials not below the rank of Range officer in presence of concerned store in-charge and they will have the right to reject the supply in case of short supply or if the standard does not meet the specification given in the tender documents. "Internal monitoring committee for monitoring of food supply and distribution" being formed by Deputy Director, Nandankanan will also have the right of inspection at the time of food supply and distribution. In case of defective/substandard supplies or in case of non-supply/short supply/delayed supply, the purchase shall be effected by the Deputy Director, Nandankanan Zoological Park or his representative from the open market. Any amount so incurred for the said purchase including carriage, transportation etc. will be recovered from contractor or his security till the new contract is finalized.

28. In case of short supply of any feed items, the contractor shall be required to pay the differential cost, if purchased departmentally to compensate/ adjust the short supply & such payment shall be recovered from the monthly bill of the respective contractor. Successful tenderer shall supply quality feed as per specification Nandankanan authority also periodically check the quality and if feed failed to meet the standard specification, it will be rejected and no payment will be done. Subsequent substandard quality will lead to termination of agreement & forfeiture of Security Deposit.

29. The Purchase Committee reserves all the rights to accept or reject the lowest tender without assigning any reason for such acceptance/rejection.

30. Conditional tender shall not be accepted.

31. The quotations may be accepted in part or whole.
32. If the contractor or his representative, through any of his activities when supplying the articles in the zoo is found to be violating any of the norms/sections of the Wildlife Protection Act,1972 (amended till date), the contract may be immediately cancelled without any notice and suitable action will be initiated as per the applicable laws and rules.
33. All the columns of the quotation form shall tally properly and exhaustively filled in. The rates and units shall not be over written. Tender form shall be filled both in the figures and words.
34. All corrections must be attested by the tenderers.
35. No tender will be considered unless and until all the documents are properly signed.
36. The item rejected by the authorized staff of Deputy Director, Nandankanan shall be replaced by the contractor within 1 (One) hour or immediately, thereafter, if the contractor fails to supply of whole quantities or part or replace any rejections by articles of approved quality within the time specified above, then, it shall be lawful for the Director or Deputy Director appointed for the purpose to make up deficiency by purchase at current market rates and all expenditures.
37. The rejected feed items must be removed within one hour of the written or verbal notice.
38. Canvassing in any form whether direct or implied will be treated as disqualification.
39. Applicable taxes (TDS) as per prevailing rate & rules would be deducted from the bill of the Suppliers.
40. Once the tender is finalized, the supplier has to furnish two passport size photographs (self-attested in front) and three specimen signatures (in duplicate sets) at the time of execution of agreement.
41. The authority reserves all the rights to place order of supply, fully or partly to one or more tenderers in respect of any item of feed where offered rate are same.
42. The authority reserves all the rights to accept or reject any or all tenders without assigning any reason thereof and modify any or all the terms & conditions as deemed proper in the interest of Government.
43. In case of any epidemic/pandemic/disaster/any other difficult situations, due to which the cost of item/supply/delivery is escalated in the market or any other source, it shall be borne by the tenderer. The contractor will not claim any compensation for any loss due to any disaster or inflation or cost escalation during the contract period.
44. If the tenders are submitted by a partnership firm, it must be signed separately by each member thereof, or in the event of the absence of any partner it must be signed on his a company, the quotations should be executed in the manner laid down in the said company's articles of association. The signature on the tender in the document should be deemed to be authorized signatures.

45. The quality of feed item should be as per the specifications given at Annexure II of the tender document. The specifications may be changed by zoo administration based on the guidelines / recommendation of Central Zoo Authority, New Delhi or Health Committee, OUAT or IVRI or any expert. Changes in the specifications, if any, will be communicated to the Contractor in advance. The contractor will not claim any compensation for any loss due to change in specification of any item at any point of time.

46. Directions of Deputy Director, Nandankanan from time to time to regulate the entry of suppliers or authorized representatives to the park, and their movement within the assigned route to supply feed items need to be followed strictly.

Signature of the Tenderer
Date .....

Deputy Director
Nandankanan Zoological Park

Annexure-IV

UNDERTAKING

I _____ S/o _____

at_____ Po_____ Ps_____ Dist_____

_____do herby undertake that I have read all the conditions and agrees to it and submitted the tender for providing **buffalo meat** to Nandankanan Zoological Park for the financial year 2026-27. Further I undertake that I do not have any criminal proceedings pending against me and I never defaulted in supply of feed / feed items of any other works of Nandankanan in previous occasions.

Place: ***Signature of the tenderer***

Date:

xure-IV

SUPPLY OF ANIMAL FEED TO NANDANKANAN ZOOLOGICAL PARK DURING THE FINANCIAL YEAR 2026-27.

FORM- B (FINANCIAL BID)

Space for recent colour photograph

Date & Time of opening of Financial Bid : To be notified later
Venue of receipt of tender documents : O/o Deputy Director, Nandankanan
Venue of opening of Financial Bid : To be notified later

Total Number of pages in Financial Bid 02 (Two) pages.

N.B.: The Tenderers are required to go through the Tender paper in detail and quote their rates both in figures and words with their signature/seal etc. The rate should be quoted in Col No.3 of the format at Annexure-V and to be attached with this Form-B (Financial Bid)

(To be filled in and duly signed by the Tenderer)

1. Name of the Tenderer/Farm in full .....

2. Father's name (in case of individual) .....

3. Address of the Tenderer/Firm for communication: (copy of telephone/electric bill of December, 2025/ pass book with up to date posting to be enclosed).

At : ..... P.O. ..... Via. .....

Dist..... PIN.....

Contact Tel/ Mobile No ..... E-mail address.....

:

Place:
Date:

FULL SIGNATURE OF TENDERE

Annexure-V

FINANCIAL BID FORMAT

ANIMAL FEED ITEMWISE RATE QUOTED BY TENDERER

(Rate in Rs in column 3 is to be written both in figures and words)

FINANCIAL YEAR, 2026-27

A-1 items

Sl. No	Item of Feed	**Rate per Kg. inclusive of all charges for daily delivery at Nandankanan only**
1	6.	3
1.	Buffalo meat	Rs. Rupees..... in Kg

Signature of the Tenderer

Date: